

Computer skills for capacity building workshop Held on 10-10-2025

Notice

7.10.2025

All the students are hereby informed that a skill development workshop will be organized in Seminar Hall and Computer lab of the College on 10.10.25 entitled "MS Excel". Students are advised to get enrolled with Shri Arwani Mishra to grasp the opportunity.

Convenor

IQAC Coordinator

Principal

CONVENOR-IQAC
JANTA COLLEGE, BAKWAR
ETAWAH

Principal
Janta College
Bakwar-Etawah

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Report on the Skill Development Workshop on "MS Excel"

Date: 10 October 2025

Venue: Seminar Hall and Computer Lab, Janta College, Bakewar, Etawah

A one-day Skill Development Workshop on "MS Excel" was successfully conducted on 10th October 2025 in the Seminar Hall and Computer Laboratory of Janta College, Bakewar. The workshop was organized with the objective of enhancing students' computer literacy and developing their practical skills in spreadsheet management, data analysis, and digital record keeping.

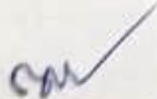
The session commenced with a welcome address by Professor Lalit Gupta, Convener of the programme, who spoke about the increasing importance of digital competence in academic and administrative work.

Professor A. K. Pandey, IQAC Coordinator, emphasized the relevance of MS Excel in research data analysis, project preparation, and professional documentation. He encouraged students to adopt such technical skills to improve efficiency and employability.

The workshop was conducted by Mr. Ashwani Mishra, who served as the resource person. He provided a detailed demonstration of MS Excel's essential features, including formulas, functions, charts, data sorting, filtering, and graphical representation. Hands-on exercises were conducted in the Computer Lab, allowing participants to practice data management techniques under his guidance.

Students participated actively and expressed great interest in learning new tools and shortcuts. The session also covered practical applications of Excel in academic research and office management.

The event concluded with a formal vote of thanks by the Convener, Professor Lalit Gupta, who appreciated the efforts of the resource person, the support of the Principal Professor R. K. Tripathi, and the enthusiastic participation of students that contributed to the success of the workshop.



(Prof. Lalit Gupta)
Convener